

Commission for Statewide Contracts to
Support Employment for Individuals with Disabilities
Division for the Visually Impaired
1901 N. DuPont Highway
Biggs Bldg. Conference Room
New Castle, DE 19720
Meeting Minutes
February 19, 2019

Members Present: Clint Walker, Chair, Doyle Dobbins, Vice Chair, Jamie Johnstone, Department of Finance, Cindy Farmer, member, and Thomas Cook, Ability Network of Delaware (A.N.D./Ex-Officio).

Members Present by Phone: Julie (Jo) Donoghue, Deputy Attorney General, (DAG/Counsel), Dean Stotler, Director, Government Support Services (GSS), Cynthia Fairwell, Department of Labor, Vocational Rehabilitation (DOL/VR)

Members Absent: Carvella Jackson, member, and Elisha Jenkins, Director, Division for the Visually Impaired (DVI/Ex-Officio).

Others Present: Michele Hamilton, Division for the Visually Impaired (DVI)

A quorum was determined and the meeting was called to order at 2:00 PM.

Approval of Minutes:

Doyle Dobbins moved to accept the January 15, 2019 meeting minutes. Cindy Farmer seconded the motion. Motion carried.

Old Business:

Thomas Cook presented an analysis of the January 2019 minimum wage increase on Ability Network of Delaware's set-aside janitorial subcontracts for Easterseals and Chimes worksites. Dean Stotler made the motion to accept the minimum wage rate adjustment effective January 2019 for the Janitorial Contracts. Doyle Dobbins seconded the motion. Motion carried.

New Business:

None presented

Report of the Chair:

The Chair did not have an additional report.

Report of the Sub-Committees:

- 1) Regulations Sub-Committee: No Report.
- 2) Central Non-Profit Agencies Subcommittee: Dean Stotler had no activities of the subcommittee to report, but did state that the application period opens March 1, 2019 with applications due by April 30, 2019. A request to have the CNA subcommittee review the recertification process occurring multiple times a year was presented to the CNA subcommittee Chair. The Chair responded that because of the number of applications

received, he does not recommend presenting this item to the CNA subcommittee for review at this time.

Report-Ability Network of Delaware (A.N.D.)

Thomas Cook reported that A.N.D. had two janitorial complaints: one at the NCC Fire School and the second at the Tatnall Building. A.N.D. has addressed and completed both issues.

Thomas Cook reported that ongoing discussions are occurring with the new Business Development Consultant addressing outreach to Counties and Municipalities for new contracts.

Public Comment:

None

Adjournment:

Doyle Dobbins made the motion to adjourn. Motion carried.
Meeting adjourned at 2:25 PM.

Next meeting date is Tuesday, March 19, 2019 at the Division for the Visually Impaired
1901 N. DuPont Highway, Biggs Bldg., Conference Room, New Castle, DE 19720

Respectfully submitted,
Michele Hamilton
Administrative Specialist
Division for the Visually Impaired